



June 2013

In this issue. . .

- ▶ Letter from the President
- ▶ Protecting Your Phone and Tablet
- ▶ Phone Ethics
- ▶ Time to Upgrade to Windows Server 2012?
- ▶ Tips for Using Outlook Calendar
- ▶ Business Continuity Tip
- ▶ Cartoon & Quote

Tips for using Outlook Calendar



Like most people at my company, I use Outlook Calendar to remind myself and everyone else (who

cares to know) when I am and am not available. Outlook Calendar is an invaluable tool if you're in the habit of checking if someone is available first before you call them or send them a meeting invite.

What are the basics of Outlook Calendar?

[Read more](#)

Business Continuity Tip Tornado Alley

Letter from the President

The Egnyte Hybrid Cloud is taking the mid-size business cloud market by storm! Founded in 2006, Egnyte is a newcomer on the scene, but has raised nearly \$16 million in capital funding for the next frontier of data storage.

The Egnyte Hybrid Cloud separates itself from the traditional cloud concept by selectively integrating with other clouds and apps designed specifically for the business consumer. The data is stored within the cloud, but accessible and integrated smoothly into specific business apps. Traditional clouds are simply data storage, whereas, the Egnyte hybrid cloud can move seamlessly through different formats and applications. Welcome to the next level of business data storage and processing. Clouds aren't just for kids storing music and movies anymore. The advent of big businesses accessing the technology sector, and becoming more demanding of the performance abilities of their information technology, it was only a matter of time before the hybrid cloud became reality.

Looking to meet these needs, Egnyte currently serves over a billion files daily. Their software is accessible on Android, iOS and Blackberry. The files are still managed by a network admin, and offers customization depending on the client's needs. Egnyte is working with developers in creation of apps specifically tailored to individual client's industry needs. Egnyte's efforts are leading the charge into the cutting edge of large scale commercial data storage. They're on pace to become a leader in what is undoubtedly going to be a wide open marketplace in the upcoming years.

Please contact us to discuss the potential of a hybrid cloud solution for your business.

Scott Huotari, Founder, President/CEO & "Big Kahuna"

Protecting Your Phone and Tablet from Loss, Theft and Attacks

used with permission from Norton by Symantec

Our phones are not just phones anymore. That 'phone' that you use to stay in touch with people is actually a little computer (let's call it a 'mobile device') containing valuable information about you, your family, your friends, and your life. Can you imagine losing your mobile device? Or, what if your mobile device or tablet is attacked by a virus or a phone phishing attack? Because many daily activities were previously done on your PC, the information on your mobile device is now as critical



"Tornado Alley" typically includes the Plains states from the Dakotas to Texas. However, a new study shows that the frequency and severity of tornadoes are actually much more widespread. [As you can see here](#), tornadoes can touchdown just about anywhere. For more interesting tornado maps, [click here to visit one of our favorite blogs](#). Warning: it may become addictive.

While the peak time for tornadoes tends to be in the spring, there is no defined tornado season like there is for hurricanes. And given their unpredictable nature, it is vital you prepare your organization now.

Need help getting started? [Download Agility's free Tornado Checklist](#) for tips on how to prepare your business before, during and after a storm. In addition, we encourage all employees to review the [Be Red Cross Ready - Tornado Safety Checklist](#) for helpful tips on how to protect yourself, your friends and your family in the event of a tornado.

I suppose leadership at one time meant muscles; but today it means getting along with people.

- Mahatma Gandhi

Laugh a Little



"I'm looking for someone with a keen eye for betail."

and confidential as data on your laptop or desktop. It's time to start thinking about protection beyond the PC.

People are using their mobile devices for so much more than just talking to each other. Maybe you're one of them. Maybe you use your mobile device to pay your bills, check your email, get driving directions, check on retail discounts, download coupons, purchase movie tickets, check on the weather, book an airline flight, and who knows what else? With the applications ("apps") that are available for your mobile device, there are endless possibilities when it comes to making your life easier.

[Read more](#)

Phone ethics for business

used with permission from HP Technology at Work

Cellphones are a visible symptom of our addiction to technology. We use them for everything; we can't be separated from them and we clutch at them constantly – even obsessively. Since habits and addictions often become automatic, it's important to do a bit of self-analysis sometimes. Our all-important interactions with our cellphones can have a big impact on our professional image. Consider that colleague who is constantly rushing to the office bathroom or kitchen to have "personal" conversations which everyone can overhear anyway.



Here are a few simple office phone ethics to consider:

[Read more](#)

Time to upgrade to Windows Server 2012?

used with permission from HP Technology at Work

Do you feel like you spend as much time evaluating new technologies as you do performing your job responsibilities? An over-exaggeration for sure, but carefully choosing network and computing technology obviously helps to determine whether your business operates as efficiently, productively or competitively as possible. That said, what's the deal with Microsoft® Windows Server 2012?



Introduced last September in Datacenter, Standard, Essentials and Foundation editions—the latter two specifically targeted at small businesses with a maximum of 15 and 25 users, respectively—Windows Server's sixth release has received mostly favorable reviews for its installation options, user interface, task manager, IP address management and active directory. It's also received high marks for its inclusion of Microsoft's newest Hyper-V, resilient file system (ReFS) and Internet Information Services (IIS) 8.0, as well as its overall scalability.

[Read more](#)

202 East Mill Plain Blvd | Vancouver, Washington 98660 | 360.944.5111 | www.ccsipro.com

