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Business Continuity Tip

Don't Let Your Guard Down

With record cool temperatures for parts of the US recently, in addition to a relatively quiet start to hurricane season, it's easy to forget the real dangers and threats associated these storms.

The truth is, now is the best time to prepare for the season ahead. (Remember, "peak hurricane season" runs from mid-August to late October.) [Learn the 3.5 reasons to not let your guard down this hurricane season and download the free infographic.](#)

Don't live in a hurricane prone state? [Click here to learn why](#) you should care about hurricane season no matter where you live.

Letter from the President

As the end of the third quarter of business begins, we at CCSI are excited with so many things happening in the field of Information Services and Technology. We love the ability to provide cloud based file and email services to our clients. What we thought would be a threat to our business model, has become a great asset to our ability to provide better customer service and features to our client. We are also bringing on a new cloud based file storage solution called Anchor that is even more cost effective than other solutions we have offered in the past. So keep an eye out for that or ask us for more information.

We have recently added on three new staff. On the engineering side we have added two new Network Engineers, Ira Wohl and Derek Graybeal. They are great Network Engineers and are still going through our training program prior to being assigned permanent account positions with clients. Please welcome them aboard if you talk to them on the help desk.

On the Sales Side, we have just added on Shane Driscoll as an Outside Sales Consultant. Shane will be working hard to bring on additional Managed Services Clients to the CCSI family. The goal of his efforts are to build up the CCSI client base and allow us to bring on additional Technical staff to service our clients. One of the challenges in the tech industry is making sure that we have enough staff onboard at all times to respond to client projects or help desk issues as they arise. Having a larger client base will in effect allow us to have extra resources available to our clients when they need us. As you know, response time is one of the key things that you all expect from CCSI.

Have a great day, and thank you again for receiving our newsletter. If you have friends that you feel would benefit from our newsletter, please forward it on to them. You can also have them sign up for the newsletter on our website at www.ccsipro.com.

Scott Huotari, President

New Server or Move to The Cloud?

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No matter what people tell you, words and ideas can change the world.

- Robin Williams

Laugh a Little



"I heard she has eyes in the back of her head, but I suspect more likely it's some combination of Google Glass and a smartwatch."

Many organizations we talk to are starting to think about their next server upgrade. Here are some common questions we get.

- Do I need a server?
- What about the cloud?
- Is there a less expensive way?



These are all good questions. The answers can really depend on your needs.

[Read more](#)

Are Bad Email Habits Wasting Your Time?

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Are bad email habits distracting you, wasting your time, and causing miscommunications with clients, employees and others? Making a few simple changes to the way you handle email will help you improve focus, save time, and communicate more effectively.

Here are five bad email habits that could be holding you back—and positive alternatives to get you moving forward.

[Read more](#)



Office 365: A More Cost-Effective Option for Business

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As you know, moving to the cloud is a popular solution that many small businesses have decided to take action on. If you aren't a "tech" person, then it can be scary to think of all of your programs or files saved in the cloud, floating in "outer space" where you can't physically touch it. Believe me, I've been there! But, if you start to research your options, moving to the cloud, especially with Office 365 is a smart option that is more cost-effective than the traditional on-premise option for small businesses with more than 1 PC.



When you break it down, for small and medium businesses, Office 365 is an easy choice. I'm sure there are some exceptions, but Office 365 is a great option for most SMBs.

[Read more](#)

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