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In this issue. . .

- ▶ The Wise and Venerable Desktop
- ▶ Stress-Free Travel
- ▶ Safely Using Airport Wi-Fi
- ▶ Streamline Your Company's Documents
- ▶ Business Continuity Tip
- ▶ Cartoon & Quote

Business Continuity Tip

When Lightning Strikes

Summer is the peak season for one of the nation's deadliest weather phenomena – lightning. In the United States, an average of 53 people are killed each year by lightning, and hundreds more are severely injured. Agility has assembled the following resources to help prepare both your employees and your business.

- **Lightning Safety** – Educate employees, friends and family on the dangers associated with strong thunderstorms and lightning. [Click here](#) for helpful information on what you can do before, during and after the storm.
- **Lightning Protection System** – Install a lightning protection system (otherwise known as a "lightning

The wise and venerable desktop

used with permission from HP Technology at Work

When you think about the computing devices you'll be using in the future, desktop PCs probably don't come to mind. Sure, your very first computer was a desktop and they've been around forever, but surely the convenience and popularity of tablets, smartphones and notebooks are signalling the desktop's demise.

Or are they?

Turns out desktop PCs aren't going the way of the VCR just yet. Yes, smaller devices are more convenient and useful in many situations, but the desktop has its place, too. Instead of replacing desktops as primary computers, many are finding that the smaller, portable devices are more effective when they're used to supplement a more powerful, stationary desktop. It seems that desktop PCs aren't going anywhere—but their role is changing.

[Read more](#)



5 tips for stress-free traveling with your notebook

used with permission from HP Technology at Work

As a frequent traveler, your notebook must be able to withstand the stresses of mobility. Bumps and bruises, minor spills and high reliance on battery power are all conditions that you'll want your notebook to handle with ease. But it's not all up to your notebook—there are a couple techniques, some helpful products and some buying advice that'll help make your business travel more stress-free.

1. Stress-free screening: Make going through the x-ray machine less stressful by choosing a carrying case that enables airport officials to scan your notebook without you having to remove it from the bag. The HP Evolution Checkpoint Friendly Case zips down the middle to allow clear x-ray scanning by isolating the notebook to one side. Designed to accommodate notebooks with up to a 16-inch screen, the case also features the SafePort Air Cushion System for notebook protection.



rod”) to protecting your building and other assets.

- **Surge Protectors** – To protect your electrical equipment, UL-listed surge arrestors should be installed on the main electrical service panel, as well as incoming phone, cable, satellite and data lines.

The first principle is that you must not fool yourself, and you are the easiest person to fool.

- Richard Feynman

Laugh a Little



[Read more](#)

Safely Using Airport Wi-Fi

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Heading out of town to visit relatives during the Holidays is as traditional as turkey dinners, electronic gifts, mistletoe, and snowmen. But what many people do not look forward to is the hustle, bustle, and time-consuming activity of actually heading into, through, and out of airports. This year, more than ever, millions of travelers will be using the public Wi-Fi systems available at municipal and International airports around the world. You may be one of them. With your handheld device, your laptop, or your tablet computer, you'll be checking on your flights, sending out email, or maybe even working on that report that you promised your boss by January 3rd. But how safe is the airport's wireless security? How do you protect yourself – and your private information - from identity theft, fraud, and other cybercrimes?



[Read more](#)

Streamline your company's documents with Word's Quick Style Sets

You may already know how to modify and create individual Quick Styles in Microsoft Word. This time, you'll learn how to go one step further by creating and switching between **sets** of Quick Styles.

You can make every company document look the same by reusing your own Quick Style Set!

What is a Quick Style Set?

When you open up Word, a default Quick Style Set already appears and is applied to the document.

[Read more](#)



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